




United Arab Emirates Higher Education Provider notice of intent form

This form is for Higher Education Institutions (HEIs) requesting the Australian Dental Council International (ADCI) to review a dentistry and/or dental specialist program for accreditation. This form should be read in conjunction with the *Joint guidelines for the accreditation of dental practitioner programs in the United Arab Emirates*.

By submitting this form, the HEI confirms that it is requesting ADCI to review the nominated program against the Australian Accreditation Standards and agrees to payment of any associated fees as advised by ADCI. ADCI will not assess the information submitted until payment has been received.

Sections accompanied by  indicate items requiring supporting documentation. This should be submitted via a hyperlink to the relevant information or separate to this form.

Guidance notes to assist you to complete this form are provided on [page 5](#).

Submitting your Notice of intent

Email your completed form, with any attachments to international@adc.org.au

If you plan on sending your documents via courier, please send to:

Chief Executive Officer
Australian Dental Council
Level 6, 469 La Trobe Street
Melbourne, VIC, 3000
Australia

ADCI will confirm the receipt of your application and contact you regarding the next steps.

Section A. Contact information

Prefix

Phone
(incl country/area code)

First Name

Mobile
(incl country/area code)

Last Name

Email

Position title

Section B. Provider information

Name of HEI
(e.g. University/College)

College/Department

Address

Location(s) of clinical training
(If different from the address above)

Section C. Program information

Program/award title

Program abbreviation

Program code

Registration/licensing outcome upon graduation
(e.g. dentist, dental specialty, etc.)

Is the program currently accredited by the Commission for Academic Accreditation (CAA)?

If yes, has CAA provided permission to seek international accreditation with ADCI?

How many students are enrolled each year?

How often do you have an intake (e.g. once each year)

Are you seeking joint accreditation with the ADCI and CAA?	Yes	No
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If yes, ADCI will contact CAA to commence the joint process.

If no, ADCI will inform the CAA that the HEI has requested to commence the international accreditation process.

Is all program information/documentation available in English?	Yes	No
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Section D. Educational context

Please provide brief details about how education is developed and delivered in your jurisdiction.

Note: Please provide brief details about the program to be accredited.

Q1. Can you briefly describe how the program is structured and delivered?

Q2. Please map the program to the relevant competencies.



Please see [Guidance notes](#) for further details.

The accreditation process will not proceed until this mapping has been completed.

Guidance notes

Definitions

Accreditation standards – ADCI will assesses programs against the [ADC/DC\(NZ\) accreditation standards for dental practitioner programs](#) (the Standards). All references to Accreditation Standards, or the Standards, refers to this document. The Standards are available from ADCI's website or the hyperlink above. The Standards may be updated from time to time at ADCI's discretion. ADCI will advise of any changes to the Standards and the date at which any changes are to take effect.

International programs are not assessed against Domain 6 - Cultural safety. This Domain relates specifically to Australia's Aboriginal and Torres Strait Islander peoples.

Accreditation process – The process that ADCI will follow to assess a program of study requesting to be accredited. The accreditation process is determined by ADCI and outlined in the *Joint guidelines for the accreditation of dental practitioner programs in the United Arab Emirates*.

Accreditation/accredited – The status conferred on a program of study by ADCI. A program of study may claim it is accredited by ADCI if ADCI has determined the program meets the Standards. For a program to maintain its accreditation, the program must continue to meet the Standards throughout the period of

accreditation. ADCI will monitor accredited programs in accordance with the accreditation process outlined in the *Joint guidelines for the accreditation of dental practitioner programs in the United Arab Emirates*.

Professional competencies – The Standards require a program to demonstrate that students have developed the professional competencies relevant to the division of registration/licensure (e.g. dentist or dental specialist) prior to graduation. The Professional competencies used in the UAE are available from the Commission for Academic Accreditation's website.

For dentistry programs, these competencies are [Professional competence standards of graduates of baccalaureate dental initial training and education programs in the United Arab Emirates](#).

For specialty programs, professional competencies are under development. Please contact ADCI for further details.

Before providing the Notice of intent, ADCI expects that the HEI has mapped the program seeking accreditation to the relevant professional competencies.

The following sections are provided as guidance. Please contact ADCI if you have any queries in regards to completing this form.

Section A. Your contact information

Details of the staff member that ADCI should use as the primary contact throughout the accreditation process are to be provided in this section.

Prefix – refers to the primary contact's preferred title such as Doctor, Mister, Miss, Ms, or Professor.

Phone - When providing contact phone and mobile/cell numbers please include the international area code.

Section B. Provider information

Please provide the name of the HEI or organisation that offers the program of study seeking accreditation.

Note – if the program is delivered by multiple entities such as a University in partnership with a Government or State-run Health Service, please provide details of the organisation responsible for managing the educational aspects of the program and awarding the degree, certificate or testamur that enables a graduate to practise within the jurisdiction.

Address – Provide the address of the HEI.

Location of clinical training – If the address is the same as the HEI/organisation please write 'As above'. If students undertake clinical training at multiple locations, please provide the address details. This will help ADCI in planning to review clinical facilities as part of the accreditation process.

Section C. Program information

Please provide details of the program seeking accreditation.

Multiple programs – If you would like multiple programs to be reviewed, please complete the International provider notice of intent – Additional program request form. A copy of the form can be obtained by sending an email request to international@adc.org.au

For each additional program seeking accreditation, please complete an additional request form.

Program/award title – This is the degree or award title as printed on a certificate or testamur and approved by the HEI or organisation for delivery.

Program abbreviation – The post nominal letters used by a graduate to advise of their academic qualification. For example, Bachelor of Dental Surgery may be abbreviated to BDS.

Program code – Please provide the program code as designated by the HEI. This may be a number, an alpha-numeric sequence or another form of unique identifier used by the HEI.

If the HEI does not use a program code, write 'Not applicable'.

Registration / Licensing outcome – ADCI will only accredit programs that train dental practitioners in a division substantially equivalent to an Australian registered dental practitioner.

In Australia, the following divisions of general registration are recognised:

- dentist
- dental hygienist
- dental prosthetist
- dental therapist
- oral health therapist.

There are also 13 recognised dental specialties. For further details of the dental specialties, refer to the [professional competencies published by the Dental Board of Australia](#).

Number of students – If the exact number of students/trainees to be enrolled is unknown, please provide an estimate.

Frequency of intake – If there are multiple intakes in a year, please advise when these intakes are planned. This assists in planning visit dates.

Information in English – ADCI will only accredit programs delivered in English.

Section D. Educational context

This section aims to provide the context for how the program is administered from an educational perspective.

Section D. Q1 – Links can be provided to a course summary or course handbook. In providing a response, please advise:

- the time spent in didactic learning (seminars, lectures)
- if and when simulation is used
- how students are prepared for entry into the clinical environment
- the level at which the program is based, e.g. undergraduate or postgraduate
- whether an apprenticeship/traineeship is required.

Section D. Q2 - The mapping requested should be attached when submitting the Notice of Intent Form.

If requesting multiple programs to be reviewed, please attach the mapping for each program.

The mapping should demonstrate when during the program each of the professional competencies is taught and how these competencies are assessed.